Article - Environment

§17–308.

(a)   The Secretary shall adopt regulations to stagger the terms of the licenses.

(b)   A license expires on the date the Secretary sets, in accordance with subsection (a) of this section.

(c)   At least 2 months before a license expires, the Board shall send to the licensee, by first–class mail or electronically, to the last known address of the licensee:

(1)   A renewal application form; and

(2)   A notice that states:

(i)   The date on which the current license expires;

(ii)   The date by which the Board must receive the renewal application for the renewal to be issued and mailed before the license expires; and

(iii)   The amount of the renewal fee.

(d)   Before a license expires, the licensee may renew the license for an additional 2–year term if the licensee:

(1)   Is otherwise entitled to be licensed;

(2)   Pays to the Board:

(i)   The required renewal fee set by the Board; and

(ii)   Any outstanding fees; and

(3)   Submits to the Board:

(i)   Satisfactory evidence of compliance with the continuing education requirements established under subsection (e) of this section;

(ii)   Satisfactory evidence of compliance with the insurance requirements established under § 17–302 of this subtitle;

(iii)   Satisfactory evidence of the resolution of any license violations, suspensions, denials, revocations, or other Board actions taken under this title; and

(iv)   A renewal application on the form that the Board provides.

(e)   (1)   A licensee shall complete 12 hours of continuing education instruction covering marine contractor subject matter approved by the Board.

(2)   (i)   The Board shall approve the substance and form of a continuing education course if the course is:

1.   Offered by a qualified instructor; or

2.   Conducted by an educational institution approved by the Board.

(ii)   The licensee is responsible for the cost of any continuing education course.

(f)   The Board shall renew the license of each licensee who meets the requirements of this section.

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